



The University of Jordan

Accreditation & Quality Assurance Center

COURSE Syllabus

1	Course title	Chinese in the Field of Economic
2	Course number	2204324
3	Credit hours (theory, practical)	3
	Contact hours (theory, practical)	
4	Prerequisites/corequisites	2204211
5	Program title	
6	Program code	
7	Awarding institution	
8	Faculty	Faculty of Foreign Languages
9	Department	Department of Asian Languages
10	Level of course	Third year
11	Year of study and semester (s)	Third year, first semester
12	Final Qualification	BA
13	Other department (s) involved in teaching the course	
14	Language of Instruction	English and Chinese
15	Date of production/revision	2015

16. Course Coordinator:

Office numbers, office hours, phone numbers, and email addresses should be listed.

Dr. Dong Xiumei, Sun/Tues/Thurs 11-112, 24801, 297496354@qq.com

17. Other instructors:

Office numbers, office hours, phone numbers, and email addresses should be listed.

*Jingtao Liu Chinese corner Sunday 9:00-10:30 A.M. Tuesday 9:00-10:00 A.M. Thursday 9:00-10:30 A.M.
Email: jamesjingtao@163.com*

*Chen Chaoxian Chinese corner Sunday 8:00-9:30 A.M. Tuesday 11:00-12:00 A.M. Thursday 8:00-9:30 A.M.
Email: ccxhn@163.com*

18. Course Description:

As stated in the approved study plan.

This course familiarizes students with the special terminology used in this field and introduces them to Lexical expressions and specialized vocabulary to this field. It also concentrates on special grammatical structures of scientific texts in general. It enhances as well their ability to communicate in the specialization, to read scientific texts, and to use dictionaries.

19. Course aims and outcomes:

<p>A- Aims: This course makes students know the words in this field and introduces them to Lexical expressions and specialized vocabulary to this field. It also concentrates on special grammatical structures of scientific texts in general. It enhances as well their ability to communicate in the specialization, to read scientific texts. The students can talk and write about the Chinese economics of China in Chinese.</p> <p>B- Intended Learning Outcomes (ILOs): Upon successful completion of this course students will be able to ...</p> <ol style="list-style-type: none"> 1. master the words in the field of the economic. 2. master the basic grammars. 3. read and discuss the texts. 4. express (talk and write) your thinking and ideas. 5. know the Chinese society 6. know the development of economy. 7. write applied composition on the economy. 8. communicate correctly by using adequate oral and written 9. discuss, argue and persuade 10. works in groups and individually 11. think critically and analytically 12. communicate correctly by using adequate oral and written 13. discuss, argue and persuade
--

20. Topic Outline and Schedule:

Topic	Week	Instructor	Achieved ILOs	Evaluation Methods	Reference
Chinese society	1-2	Dong Xiumei	1 2 3 4 5	Writing exam	reader(4) page1-22
Chinese economy	3-5	Dong Xiumei	1 2 3 5 6 11-13	writing	reader(4) page23-43
Company structure	6-7	Dong Xiumei	1 2 3 11-13	Talk about some jobs	reader(4) page44-64
Meeting and Telephoning	8-11	Dong Xiumei	1 2 3 4 7 8 10	Giving opinions Organizing meetings	reader(4) page65-85
Shopping	12-13	Dong Xiumei	1 2 3 8 9 10-14	Acting roles	reader(4) page86-105
Signing contract	14	Dong Xiumei	1 2 3 4 11 12 13	Writing a contract	reader(4) page105-125
Negotiating	15	Dong Xiumei	1 2 3 4 11 13	Group negotiation	reader(4) page126-145
Review	16	Dong Xiumei		Writing Articles	reader(4)

21. Teaching Methods and Assignments:

Development of ILOs is promoted through the following teaching and learning methods:

During this course you will experience the pleasure of using Chinese, and at the same improve the Chinese writing skills. In each lesson, we have included several sections. Each section is like a step. After finishing each lesson, you will have stepped up to a new level, and you will experience success and enjoyment in the course of continuous improvements.

- 1) **Lecture Explanation** (Present the learning contents through power point and some other ways helpful will be used in this course to provide more ways to students to grasp the language.)
- 2) **Practice** (includes reading, conversation, writing practice, dictation, communication performing, retelling, replacing)
- 3) **Activities:** Include scenarios, dialogue performance, story telling, drama activities, discussions / debates, language learning games, listening to Chinese materials, etc.
- 4) **Assignments:** The students are asked to review lessons studied, fulfil homework assigned by the teacher and prepare lessons before class.

22. Evaluation Methods and Course Requirements:

Opportunities to demonstrate achievement of the ILOs are provided through the following assessment methods and requirements:

Midterm:	30 %
Final Exam:	50 %
Presentation:	10%
Homework:	10%

23. Course Policies:

A- Attendance policies:

Students who have been more than 7 times in Sunday-Tuesday-Thursday class and more than 5 times in a Monday-Wednesday class are not allowed to take the final exam and will be considered to have failed the course.

B- Absences from exams and handing in assignments on time:

Students are not allowed to be absent from mid-exam and final exam once the date for exam is decided in front of all the students. If students do not take the exams, they will be considered to get no marks for the exam.

Assignments should be handed in following the teacher's instruction, if not, no corresponding marks will be given to the students.

C- Health and safety procedures:

D- Honesty policy regarding cheating, plagiarism, misbehavior:

Students' cheating in exams, plagiarism in assignments and theses will not be tolerated. Once cheating happens in an exam, the students concerned will be forced to quit the exam and certain amount of marks will be subtracted from the marks that they may get from the exam. Subtraction of marks will also be done when the students plagiarize or misbehave on their assignments.

E- Grading policy:

All the marks of one course should add up to 100. They are normally distributed as follows: Mid-term exam 30%, Semester work 20% and Final exam 50%.

F- Available university services that support achievement in the course:**24. Required equipment:**

Multi-media teaching tools, whiteboard and its markers, teaching terminals for teachers and students, etc.,

25. References:

A- Required book (s), assigned reading and audio-visuals:

B- Recommended books, materials, and media:

26. Additional information:

1. Experiencing Chinese (Middle). (Chen Zuohong. Higher Education Press)
2. New Practical Chinese Reader Textbook 4. (Liu Xun. Beijing Language and Culture University Press, 2003)
(For lectures)

Name of Course Coordinator: -----Signature: ----- Date: -----

Head of curriculum committee/Department: ----- Signature: -----

Head of Department: ----- Signature: -----

Head of curriculum committee/Faculty: ----- Signature: -----

Dean: ----- -Signature: -----

Copy to:

Head of Department
Assistant Dean for Quality Assurance
Course File